



**VACANCY  
RE ADVERTISEMENT**

<b>REFERENCE NR</b>	:	<b>VAC05078</b>
<b>JOB TITLE</b>	:	<b>Senior Manager: End User Computing</b>
<b>JOB LEVEL</b>	:	<b>D5</b>
<b>SALARY</b>	:	<b>R 986 492 – R 1 479 739</b>
<b>REPORT TO</b>	:	<b>Regional Head of Department</b>
<b>DIVISION</b>	:	<b>Provincial and Local Consulting: EC</b>
<b>Department</b>	:	<b>EC: End User Computing</b>
<b>LOCATION</b>	:	<b>Eastern Cape: Bhisho</b>
<b>POSITION STATUS</b>	:	<b>Permanent (Internal / External)</b>

**Purpose of the job**

To manage and control the delivery of end user computing services which includes strategy, business development and operations in accordance with time, budget and appropriate standards to ensure quality end user experience to clients.

**Key Responsibility Areas**

- Provide inputs into the development and oversee the implementation of the Application Support Services Strategy that is aligned to the ICT Service Delivery Strategy to ensure the provisioning of integrated End User Computing Services, i.e. (WAN, Hosting, Unified; Communications, End User Support Services, ADM & IFASS) to clients.
- To implement and execute industry standard desktop support policies and procedures to SITA clients in a manner that reduces operating costs and downtime, enhances performance, and creates opportunities for increased service delivery to SITA Clients
- To implement and enforce procedures to maintain inventory data on WAN and LAN desktop-related hardware and software to ensure cost effective allocation of resources and ongoing compliance with software licensing obligations.
- Promote innovation and improve the business environment by effectively and efficiently managing the enterprise's local IT hardware and software resources, which connect to the Local Area Network to support individual and collective use to the end users to ensure availability of applications to the the end users.
- To implement and execute processes and procedures for monitoring and escalation of reported issues and incidents based on agreed service level agreements with SITA clients to ensure improved incident resolution and improved customer satisfaction.
- To implement the End User Computing services in line with the budget requirements through ensuring that WAN, Unified Communications, and LAN & Desktop services has sufficient capacity to deliver services to SITA Clients.
- Financial and Business Management.
- Human Capital Management.

## Qualifications and Experience

**Minimum:** Degree in ICT or Computer Science or Information Technology or related IT field. Certificate in ITIL

**Experience:** 8 - 9 Years experience in LAN & Desktop Support with management responsibilities in a corporate /public sector organisation, including: 2 Years' experience as a Manager with general management, business support/operations in a Corporate/Public Sector Organisation

## Technical Competencies Description

**Knowledge of:** Hardware and software support for client system/solutions. Understanding of Server Support solutions. System performance and security indicators. Understanding and Knowledge of the Enterprise LAN Infrastructure Technology Solutions, maintenance and support services. Knowledge of design principles and practices. Knowledge of computing and information technology strategic plans, procedures programs and schedules for computer services, network communications, and management information services. Understanding of telephonic support process. Understanding of Call Centre/ Help desk operations and practices. Knowledge of Service Management systems (ASPECT /ARS/ITSM7) or equivalent applications. Understanding of Call lifecycle. Understanding of Quality assurance standards. Various and relevant legislations. State Information Technology Act. Company's Act. King Code III. Financial legislation: Public Finance Management Act (PFMA), Treasury Regulations, Tax Laws.

**Technical Competencies:** Application Maintenance and Support, Business Analysis, Business Continuity, Business Writing, Customer Relationship Management, Enterprise ICT Governance (Policies & Legislation), IT Project Management, Research & Innovation, Software Quality Management.

**Leadership Competencies:** Customer Experience, Collaboration, Communicating and Influencing, Outcomes driven, Innovation, Planning and Organizing, Creative Problem Solving, Managing People and Driving Performance, Decision-making, Responding to Change and Pressure.

## Other Special Requirements

N/A

## How to apply

1. To apply please log onto the e-Government Portal: [www.eservices.gov.za](http://www.eservices.gov.za) and follow the following process;
2. Register using your ID and personal information;
3. Use received one-time pin to complete the registration;
4. Log in using your username and password;
5. Select Recruitment Jobs;
6. Select Recruitment Citizen to browse and apply for jobs;
7. Once logged in, click the Online Help tab for support if needed.

For support contact the following people: Prudence.masola@sita.co.za, Asanda.swartbooi@sita.co.za and Zanele.sompini@sita.co.za

**CV`s sent to the above email addresses will not be considered.**

**Closing Date: 24 March 2022**

## Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant`s documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.
- CV`s sent to incorrect email address will not be considered